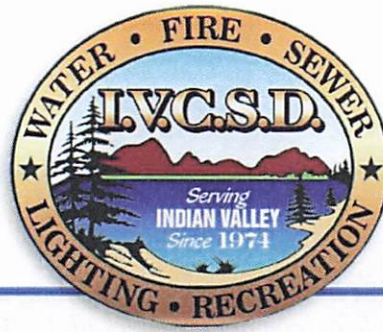


Indian Valley CSD  
PO Box 899  
127 Crescent Street  
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530.284.0894 fax  
ivcsd@frontiernet.net



Board of Directors  
Bob Orange  
Lee Anne Schramel  
Mina Admire  
Wayne Dannemiller  
Vacant

www.indianvalleycsd.com

## AGENDA

### Special Meeting of the Board of Directors

Wednesday, April 21, 2021 at 6:00 pm  
Town Hall, 120 Bidwell Street, Greenville, CA 95947

*In alignment with State of California and Plumas County COVID-19 regulations, **MASKS ARE MANDATORY** at this meeting. Sitting will be spaced 6' apart to ensure social distancing.*

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Agenda Approval
4. **Public Comment:** *The public may address the Board **ONLY** on items on the agenda. Pursuant to state law, the Board may not discuss nor take action on non-agenda items except under special circumstances. Speakers should limit their remarks to **five minutes** or as decided by the Chairperson.*
5. **Board of Directors: (90 mins)**
  - a. **Approve Minutes** ..... Discussion/Action
    - March 10, 2021 – Special Meeting (page 3)
  - b. **Approve Extended Leave of Absence for Director Dannemiller** ..... Discussion/Action
    - Review and approve an extended leave of absence for Director Dannemiller for personal health reasons. (page 12)
  - c. **Review and Approve Outreach to Fill Vacant Director's Position** ..... Discussion/Action
    - Review and approve outreach notice. (page 14)
  - d. **Public Information** ..... Discussion/Action
    - Temporarily assign Vice-Chair Schramel access to the District's Facebook page and Director Admire access to the District's website for posting Board and other District information as needed.
  - e. **Continuing Operations** ..... Discussion/Action
    - Acquire passcode from Office Manager for Board Chair to update QuickBooks for District's CPA.
  - f. **Approve Resolution #2021-012 Update Authorized Representative & Administrative Contract for State of California and Federal Fire Agencies California Fire Assistance Agreement (CFAA)** ..... Discussion/Action
    - Appoint Board Chair as the authorized representative and to sign all documents of and concerning the CFAA. (page 16)
  - g. **Approve Resolution #2021-013 Workers' Compensation Insurance Coverage for Non-Safety Volunteers** ..... Discussion/Action
    - Appoint Board Chair as the authorized representative and to sign all documents of and concerning the Workers' Compensation Insurance Coverage for Non-Safety Volunteers. (page 18)



## 6. Adjournment

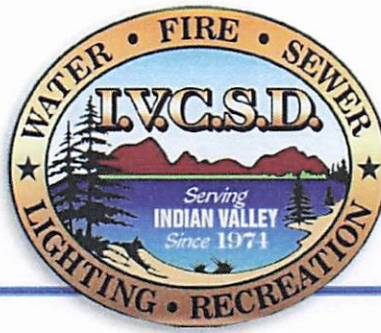
**REASONABLE ACCOMMODATIONS:** *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-7224. Notification 72-hours prior to the meeting will enable the District staff to make reasonable arrangements to ensure accessibility [28 CFR § 35.102.35.104 ADA Title II].*

**UPCOMING MEETINGS** at 6:00 pm at the Town Hall, 120 Bidwell St., Greenville, CA 95947

Wednesday, April 28, 2021 ..... Special Meeting

Wednesday, May 12, 2021 ..... **Regular Meeting**

DRAFT

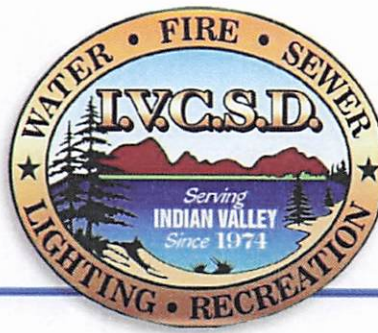


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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# Item #5a

# Approve Minutes



## MINUTES

### Regular Meeting of the Board of Directors

Wednesday, March 10, 2021 at 6:00 pm  
Town Hall, 120 Bidwell Street, Greenville, CA 95947

*In alignment with State of California and Plumas County COVID-19 regulations, **MASKS WERE MANDATORY** at this meeting. Seating was spaced 6' apart to ensure social distancing.*

#### 1. Call to Order and Roll Call

Chair Orange called the meeting to order at **6:08 pm**. Board Clerk Titcomb did the roll call.

Directors Orange, Schramel, Admire, and Heard were present.

Director Dannemiller was absent.

Fire Chief Balbiani & volunteer firefighters from Indian Valley Fire & Rescue (*the District's Fire Department*) were present.

Chief Plant Operator Silva was present.

Members of the Public were present.

Feather Publishing Reports arrived at approx. 7:30 pm and left around 8:05 pm.

#### 2. Pledge of Allegiance:

Chair Orange led the pledge of allegiance.

#### 3. Agenda Approval:

##### ➤ MOTION:

Director Admire made a motion to approve the agenda with the addition of **Items 8b: Fire Chief Balbiani's Letter of Resignation** and **11a: Next Meeting Topics** and to move **Item 8: Fire Department** with subtopics to **5.5a & b**.

Director Heard seconded the motion.

##### ➤ VOTE:

The vote was 4-Yes, 0-No, and 1-Absent (*Director Dannemiller*).

The motion passed with a unanimous "Yes" vote.

#### 4. Public Comment:

Chair Orange read this statement, "*The public may address the Board only on items **NOT** on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to **five minutes** or as decided by the Chairperson.*"

##### a. Emergency Address Safety Signs (*Green Reflective Signs*):

Chair Orange read a letter submitted by Hannah Hepner (*dated March 4, 2021*) including a statement and information provided by Bethany Rouse (*Outreach Assistant, Plumas County Fire Safe Council*) regarding the "*Green Reflective Address Sign Program*:"



*“The Plumas County Fire Safe Council very much supports the installation of reflective address signs. The Plumas County Communities Wildfire Protection Plan calls out signage as a Mitigation Measure:*

*“A2 Continue to expand information & education to residents . . . ; and*

*“C2 Signage is critical to agencies providing emergency service . . .*

*“Beth said she is not able to attend tonight to let you know how important this program of encouraging and providing signs is to make our residents easier to find and therefore safer, but she does support this important work.”*

*“The leaders of three Firewise Community committees in Greenville (Marsha Roby), Crescent Mills (Ginger Gamble-Riehl), and Indian Falls (Sherilyn Schwartz) are promoting the donations for and use of the signs, creating signs, and distributing them after they are made. We know that we could purchase the supplies separately, but the cost becomes prohibitive. We sincerely hope that you will agree to support this program as was done for Taylorsville. The community members there speak highly of the service that was provided.*

*“As Sally & Mike Yost have said, ‘We can’t help you, if we can’t find you!’ We all need these signs.”*

*NOTE: This letter in its entirety has been added to the March 10, 2021 Agenda Packet in the meeting binder at the District Office and is available to the public.*

**b. Emergency Address Safety Signs (Green Reflective Signs):**

Board Clerk Titcomb read a letter submitted by Guy McNett & Linda Batson (dated March 3, 2021) regarding the Emergency Address Safety Signs:

*“We are residents of Indian Falls who acquired reflective street number signs through Mike & Sally Yost and their fire-safe communities project. We think this is a wonderful service, and we have ordered signs for our properties in Greenville through your office.*

*“Please continue to provide this service to the community.”*

*NOTE: This letter in its entirety has been added to the March 10, 2021 Agenda Packet in the meeting binder at the District Office and is available to the public.*

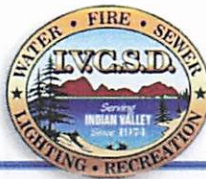
**c. Taylorsville Pool MOU:**

Laura Kearns from the Taylorsville Pool Committee, Indian Valley Recreation & Parks District (IVRPD), expressed her appreciation for the District and Chief Plant Operator Silva and his help in maintaining the pool. She requested the Board notify her when it will be addressing the Taylorsville Pool MOU that needs to be renewed with IVRPD.

**d. Fire Department Chain of Command:**

Dan Kearns, Indian Valley Fire & Rescue volunteer, commented about the importance of maintaining the chain of command within the District. It has been a dynamic issue in getting things caught up in the Fire Department and not following chain of command has led to some of the conflicts that have arisen with that department.

He indicated individual Board Members have imparted information in public or at Board Meetings that he believed had not been shared with the Fire Chief. He feels most strife within the District is due to miscommunication and individuals not understanding what is going on. Proper use of chain of command would help solve a lot of the conflicts both up and down the chain of command, especially when dealing with operational procedures.



He understands this is due in part to the absence of a General Manager. He requested the chain of command be better managed from this point forward and that mitigating conflict should be a top priority.

**5. Board Business:**

**a. Approve Minutes:** *(agenda packet page 3)* ..... *Discussion/Action*

- (1) January 7, 2021 – *Special Meeting*
- (2) January 12, 2021 – *Special Meeting*
- (3) January 21, 2021 – *Special Meeting*

➤ **MOTION:**

Director Schramel made a motion to approve the January 7, 12, and 21, 2021 Minutes.

Director Heard seconded the motion.

➤ **VOTE:**

The vote was 4-Yes, 0-No, and 1-Absent (*Director Dannemiller*).

The motion passed with a unanimous “Yes” vote.

**b. Approve DRAFT Audit Adjustments:** *(agenda packet page 13)*..... *Discussion/Action*

- *Review recommended Journal Entries, etc.*

Vice-Chair Schramel spoke with the District’s CPA, Mandy McGarva, earlier in the day regarding the DRAFT Audit. She explained there are 2 parts of the response the Board would need to address. Not only will the Journal Entries need to be reviewed and verified, the Board will need to provide explanation to the auditors for expenditures that exceeded the approved budget for the 2019/2020 Fiscal Year. Since the Board was not involved in the day-to-day fiscal decisions during this period, more research into each expenditure will be needed. Given these requirements, the Board was not able to sign the audit letter of certification.

The Board determined this topic would need to be revisited at a Special Meeting within the next couple of weeks.

➤ **DIRECTION GIVEN:**

Direction was given to **Office Manager Titcomb** to work with the District’s **CPA, Mandy McGarva**, reviewing the Journal Entries and expenditures to determine what items would be required to provide to the Auditors. If needed, and with prior approval of the Board, to reach out to ex-General Manager, Chris Gallagher, to obtain related information that is not readily available with prior approval by the Board.

**c. Review District General Liability Insurance Renewal:** ..... *Discussion/Action*

- *Review updated questionnaire that was submitted to Insurance Agency. (agenda packet page 70)*

The Board reviewed the General Liability Insurance Renewal Questionnaire that was in the agenda packet. It was noted that District’s Fire Stations, Sewer Evaporation Ponds, and several parcels are not included in the list of properties owned by the District and should be added.

➤ **DIRECTION GIVEN:**

Direction was given to Director Schramel and Office Manager Titcomb to coordinate an amendment over the next few weeks to be reviewed by the Board and then submitted to the agent for final adjustments.



- d. **Approve Resolution #2021-007 District General Liability Insurance Renewal .. Discussion/Action**
- *Appoint Board Chair as signatory for all items concerning the renewal/ correction of the District's General Liability Insurance. (agenda packet page 90)*

Chair Orange read Resolution #2021-007 regarding the District General Liability Insurance Renewal.

➤ **MOTION:**

Director Schramel made a motion to adopt Resolution #2021-007 authorizing and designating the District's Board Chair, **Bob A. Orange**, to sign all documents of and concerning the District's General Liability Insurance with Glatfelter Insurance Services – Broker: Flanigan-Leavitt Insurance Agency, Inc. on behalf of the District with the change of the signatory to that of Chair Orange.

Director Heard seconded the motion.

➤ **VOTE:**

The vote was 4-Yes, 0-No, and 1-Absent (*Director Dannemiller*).

The motion passed with a unanimous “Yes” vote.

- e. **Review NEW Volunteer/~~Partnering~~ Agreement: ..... Discussion/Action**
- *Review, amend, and/or approve DRAFT Volunteer/~~Partnering~~ Agreement (agenda packet page 92)*

Vice-Chair Schramel noted the DRAFT Volunteer Agreement included in the packet is ONLY a draft and would need additional work such as: 1) a signature line for the volunteer, 2) a bigger space to allow for a more detailed description of the project, and 3) a section for the project leader to complete listing the volunteers who will be working on that project. A rider will need to be included stating this form is NOT for the District's volunteer firefighters.

Vice-Chair Schramel will be contacting the District's Workers' Comp carrier to discuss how the District can legally provide coverage for a limited/project specific timeframe. It was noted this is different than the Workers' Comp coverage provided for the District's volunteer firefighters as their coverage is ongoing. She will provide the new form to the District's Legal Counsel, Greg Einhorn, to verify legal standing prior to submitting to the Board for final approval.

Director Heard mentioned having this form in place could help provide coverage for volunteers working on the Emergency Safety Address Signs as well.

- f. **Approve Resolution #2021-008 Volunteer/~~Partnering~~ Agreement: ..... Discussion/Action**
- *Appoint Board Chair as signatory for all new Volunteer/~~Partnering~~ Agreements in behalf of the District. (agenda packet page 94)*

Chair Orange read Resolution #2021-008 regarding the Volunteer/~~Partnering~~ Agreement. Vice-Chair Schramel explained that even though the Volunteer Agreement has not been finalized, this resolution will be in effect once it is enabling the District to move forward without delay.

➤ **MOTION:**

Director Schramel made a motion to adopt Resolution #2021-008 authorizing and designating the District's Board Chair, **Bob A. Orange**, to sign all documents of and concerning the District's Volunteer Agreement on behalf of the District with a change of signatory to Chair Orange.

Director Heard seconded the motion.

➤ **VOTE:**

The vote was 4-Yes, 0-No, and 1-Absent (*Director Dannemiller*).

The motion passed with a unanimous “Yes” vote.



6. **Water Department:** Director Heard & Lead Chief Plant Operator Silva

a. **PALL Scheduling - Update:** ..... Discussion/Action

**NOTE:** *Chief Plant Operator Silva has been mistakenly referred to as Lead Plant Operator in past agendas and minutes. The Board has apologized for this error and has/will correct reference to his job title from this date forward.*

Director Heard turned the time over to Chief Plant Operator Silva for the PALL scheduling update. Mr. Silva contacted PALL representative, Jay Garcia, and is coordinating the computer system installation with training. Mr. Garcia confirmed the Greenville Water Plant Wellness Check will coincide with the 1-month rental of the computer system and that the software is part of the rental price of \$3,300 for 1 month.

Mr. Silva indicated the wellness check will take place sometime in June and he will continue to coordinate the computer and software installation with PALL and the District's IT Consultant, Elijah Fisher. He indicated it is a plug-and-play system but, confirmed that IT Consultant Fisher will be onsite when the computer system is delivered and installed. Director Heard will continue to support this project. They will update the Board as soon as they receive a firm date for the June wellness check.

b. **Update on Other Issues:**

Chief Plant Operator Silva indicated the waterline at the plant is 100% complete. Back fill was finished earlier this week.

7. **Wastewater Department:** Director Orange & Office Manager Titcomb

a. **FEMA Grant Closeout – Update** ..... Discussion/Action

Chair Orange indicated Office Manager Titcomb has given him all of the bills/invoices included the related contract with Sauer's Engineering. He is going through them and entering them into a spreadsheet. He has a meeting with Lexie, Cal OES Representative, tomorrow at 10:00 am. She has asked if we have any additional labor costs. Chair Orange is looking into it and will provide any additional documentation that may be requested.

Vice-Chair Schramel has received the 130 form but indicated the District's Resolution #2021-006 giving Chair Orange the authority to sign all FEMA Grant Closeout documents should be sufficient.

➤ **DIRECTION GIVEN:**

Direction was given to **Office Manager Titcomb** to email the contract with Sauer's Engineering signed by Chair Orange (along with Resolution #2021-006 authorizing Chair Orange to sign all documents related to the FEMA Grant Closeout) to Lexie at Cal OES.

8. **Fire Department:** Chief Balbiani

a. **Local Wildland Fire Pay Examples - Update** ..... Discussion/Action

- *Discuss Chief's findings.*

Chair Orange opened with the following statement:

*"The Board is very interested in developing a program/policy to support firefighters in wildland firefighting scenarios. Because volunteers may not be paid, other departments have developed strategies/policy to support both volunteer programs and paid firefighter programs.*

*Several months ago, the Board charged Chief Balbiani with researching options for the Board to consider adopting. Tonight, we are here to listen to Chief Balbiani's presentation about different processes/strategies used by other volunteer fire departments."*

Fire Chief Balbiani handed the Board a packet of various articles from different websites along with the letter from the District's Legal Counsel stating volunteers cannot be paid. This letter has been





reviewed several times in the past. The packet did not include any examples of other district’s policies for structuring a pay system for volunteer fire departments when responding to wildland fires.

Chief Balbiani had distributed and discussed the same information at the volunteer firefighters’ meeting the night before. There was a great deal of confusion as to the parameters of the point-system vs paid wildland fire services. Vice-Chair Schramel pointed out that the District can pay “temporary employees” but cannot pay “volunteers.” She further explained that the Board has been requesting examples of temporary employee contracts along with policy and procedures from the Fire Chief for several months without any related documentation being provided.

In response to the frustration the volunteer firefighters expressed, Chair Orange further explained the Board has asked for examples from other districts that are paying their volunteers as temporary employees so we’re not reinventing the wheel in creating a similar program for the District. It is also important for the District’s program to be in alignment with other districts in the area. The Board has been attempting to get a policy in place (*that would also clearly define the billing process for personnel and equipment*) to resolve this issue. Unfortunately, there has been a breakdown in the process.

In response to questions about volunteer firefighters being paid for the North Complex fire, Chair Orange stated all volunteer firefighters working on the North Complex fire were fully reimbursed per the policy existing at the time. He referred everyone to District Policy #3270 – Compensation for Fire. This document is avail to the public on the District’s website and in the District office.

Chair Orange further explained that the Board had contacted both the Forest Service and Cal OES and neither have records of billing. He then asked, “Chief Balbiani, you have indicated it was billed. We will need a copy of that bill in addition to all shift tickets from the units that responded by close of business on Friday.”

In order to effectively move the process forward, several volunteer firefighters committed to requesting and obtaining policies and procedures from other local fire districts and Director Admire offered to post a request on the CSDA website for similar information.

The Board has sent a tentative Special Meeting on Saturday, March 27, 2021 at 9:00 am (*location to be determined*) to review policies and procedures and to begin creating a wildland fire program for the District. This meeting will be opened to the public and all District volunteer firefighters and other personnel are encouraged to attend.

Information pertaining to the North Complex fire billing will need to be gathered and processed as soon as feasibly possible.

**b. Chief Balbiani’s Letter of Resignation** ..... *Discussion/Action*

- *Read and accept Chief Balbiani’s letter of resignation.*

Chair Orange read Chief Balbiani’s letter of resignation.

➤ **MOTION:**

Vice-Chair Schramel made a motion to accept Chief Balbiani’s letter of resignation effective March 31, 2021 and wished him the best in all his future endeavors.

Director Admire seconded the motion.

➤ **VOTE:**

The vote was 4-Yes, 0-No, and 1-Absent (*Director Dannemiller*).

The motion passed with a unanimous “Yes” vote.



**9. Parks Department: Director Heard**

**a. Seasonal Park Opening Schedule:** ..... *Discussion/Action*

Director Heard indicated the opening of the District’s parks is weather dependent and even though the parks are “closed,” people can still use them. During the park closure, the District does not provide garbage or cleaning services. The District’s Maintenance Personnel are already gearing up and taking care of grounds maintenance, etc.

Chief Plant Operator Silva indicated that although personnel have started the process of opening the parks, the following would need to be in place prior to the official opening: turn on water, flush lines, remove debris, reinstate garbage services, hire a seasonal employee, etc.

Mr. Silva indicated the District would need an MOU with the local Little League to use the park during baseball season for practices and games that clearly defines usage of the fields, concession stand, pavilion, restrooms, etc. A schedule will need to be in place and posted at the Greenville Park for their utilization and to better meet other public demands for usage. The schedule should include a statement for other organizations wishing to use to park on a consistent basis to contact the District and establish an MOU.

In alignment with Plumas County Covid-19 requirements, the District will need to place signage throughout the park encouraging safety measures to be taken.

The Board will review the adjusted budget to determine the amount of funding available and reallocate funding as needed for a part-time Park’s Maintenance worker. Monies may also be reallocated from Wastewater to compensate for garbage services used at the park during the winter since that department was the user on record.

**10. CLOSED SESSION:**

The Board went into closed session at **8:35 pm** to discuss **Public Employment** (*Gov’t Code § 54957*) Title: *General Manager*.

**11. Report Out of Closed Session**

The Board reported out of closed session at **10:05 pm**. LS/BH

No actions were/Action was taken. Direction was given.

**11.5 Topics for Future Meetings:** ..... *Discussion/Action*

- *Discuss topics needed/required at upcoming meetings.*

Given the time, the Board did not discuss topics for future meetings.

**12. Adjournment**

➤ **MOTION:**

Director Schramel made a motion to adjourn the meeting at **8:12 pm**.

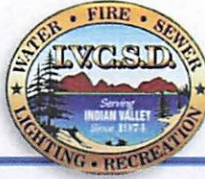
Director Admire seconded the motion.

➤ **VOTE:**

The vote was 3-Yes, 0-No, and 2-Absent (*Directors Orange & Dannemiller*).

The motion passed with a unanimous “Yes” vote.

Adjourned to the next Regular Meeting, April 14, 2021 at 6:00 pm at the Town Hall, 120 Bidwell St., Greenville, CA 95947.



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**UPCOMING MEETINGS** at 6:00 pm at the Town Hall, 120 Bidwell St., Greenville, CA 95947

Wednesday, March 17, 2021 ..... Special Meeting

**Wednesday, April 14, 2021 ..... Regular Meeting**

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These Minutes were duly approved by the IVCSD Board of Directors at the Regular Meeting on **April 14, 2021** and attested to by:

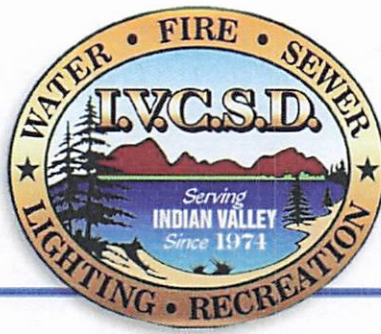
**Bob A. Orange**  
Board Chair

\_\_\_\_\_  
*Signature*

**Jeff Titcomb**  
Board Clerk

\_\_\_\_\_  
*Signature*

**DRAFT**



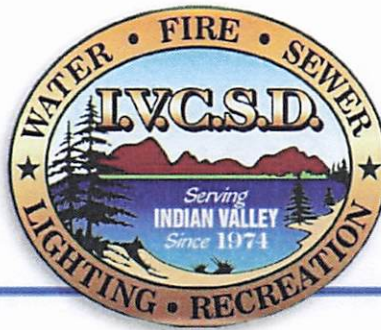
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Special Meeting of the Board of Directors  
Wednesday, April 21, 2021

# Item #5b

# Extended Leave of Absence

Indian Valley CSD  
PO Box 899  
127 Crescent Street  
Greenville, CA 95947  
530.284.7224 phone  
530.284.0894 fax  
ivcsd@frontiernet.net



Board of Directors  
Bob Orange  
Lee Anne Schramel  
Mina Admire  
Wayne Dannemiller  
Vacant

www.indianvalleycsd.com

## M \* E \* M \* O \* R \* A \* N \* D \* U \* M

**Date:** April 20, 2021  
**To:** Bob A. Orange, Board Chair  
**From:** Wayne Dannemiller, Director  
**RE:** Request for Extended Leave of Absence

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Mr. Chair:

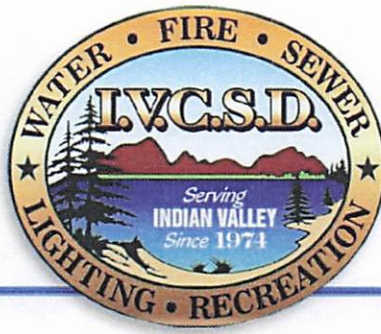
As you know, I have not been able to attend Board Meetings for the past month or so. At this time, I would like to request an extended leave of absence in order to focus on taking care of some health issues I am currently dealing with.

I have every intention of returning to the Board and continuing to serve the District in that capacity once my health improves.

I will keep the Chair updated on my status and appreciate your time and consideration in allowing me to make my health a priority.

Sincerely,

Wayne Dannemiller  
IVCSD Director



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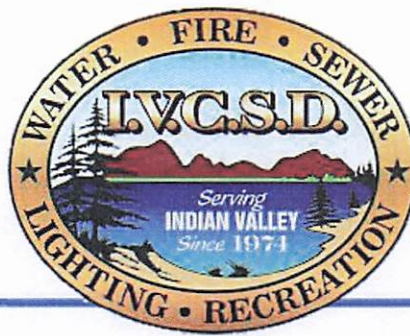
**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# Item #5c

# Board Vacancy Outreach

**Indian Valley CSD**

PO Box 899  
127 Crescent Street  
Greenville, CA 95947  
530.284.7224 phone  
530.284.0894 fax  
ivcsd@frontiernet.net



**Board of Directors**

Bob Orange  
Lee Anne Schramel  
Mina Admire  
Wayne Dannemiller  
Vacant

[www.indianvalleycsd.com](http://www.indianvalleycsd.com)

**IMMEDIATE OPENING**

**Board Director**

The Indian Valley Services District is seeking a qualified candidate to complete the term (December 2023) of a recently vacated Board Director. Interested candidates must live in the district. The position is not compensated.

The IVCS D provides essential services for three communities including Crescent Mills, Greenville, and Taylorsville. Operations are overseen by a General Manager\* who reports to the elected, five-member Board of Directors.

\*\*Operations & services include:

- Two community water systems (*wells & spring*) plus a reservoir/dam/water rights (*secondary water supply*)
- Two community sewer systems
- Volunteer fire department with four small stations
- Three parks
- Street lighting for two communities
- Maintenance and administrative departments including an 8-person staff

Desired candidates should possess a strong sense of community service and fiduciary responsibility for managing public funds, model a well-developed work ethic, and demonstrate reasonable oral and written communication skills.

Board members are responsible for carrying out the district mission by establishing, and then overseeing, activities, raising revenue, creating policy (*set the rules*) and to do what is needed to achieve success.

Board members are expected to have sufficient financial insights to read and understand IVCS D's budget and financial statements and to otherwise help the board fulfill its fiduciary responsibilities including approving an annual budget, understanding long-term revenue outlay, fixed asset inventory, and capital improvement program (*with a grant component*).

Board members are expected to attend 2-4 meetings per month. They are expected to read board materials in advance of board meetings and to come prepared to ask questions and participate in discussions. Members are expected to serve on two or more committees of the board and to actively participate in board\* and committee work or special projects.

Board members are expected to responsibly represent IVCS D and to advocate for IVCS D's mission, programs, and services within the District's communities.

Helpful experience/knowledge (*not required but desirable*) includes some basic understanding of water and wastewater systems, public administration, fire department administration, and parks & recreation management.

The Board will select a qualified candidate at their Regular Meeting on May 12, 2021. The successful candidate will be sworn in at the same meeting.

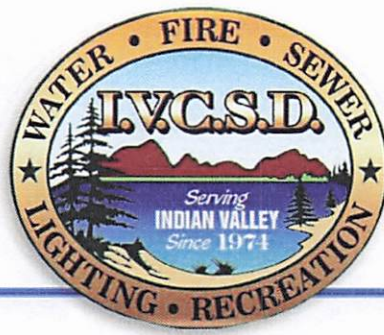
**Information contacts:** Bob Orange, Board Chair (530) 284-6042, Lee Anne Schramel, Vice Chair (530) 386-6440 or Mina Admire, Board Director (530) 375-0290.

**Please submit a signed cover letter including qualifications, experience and references no later than close of business on May 6, 2021** via:

- Mail: IVCS D, Att. Board Director Vacancy, P.O. Box 899, Greenville, CA 95947
- Online: [ivcsd@frontiernet.net](mailto:ivcsd@frontiernet.net)
- Hand Delivery: 127 Crescent Street, Suite 1, Greenville, CA 95947

\* The General Manager (GM) position is vacant until this fall and Board Members are fulfilling GM duties until then.

\*\*Please see [www.indianvalleycsd.com](http://www.indianvalleycsd.com) for more comprehensive information about the district and operations.



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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# Item #5f

# Resolution #2021-012



INDIAN VALLEY COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2021-012

**A RESOLUTION OF THE INDIAN VALLEY COMMUNITY SERVICES DISTRICT  
DESIGNATING THE THE BOARD CHAIR AS THE AUTHORIZED  
REPRESENTATIVE AND AUTHORIZING THE BOARD CHAIR TO SIGN IN PLACE  
OF GENERAL MANAGER FOR ALL DOCUMENTS OF AND CONCERNING THE  
AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE  
(CALIFORNIA FIRE ASSISTANCE AGREEMENT – CFAA).**

---

**WHEREAS**, because the Indian Valley Community Services District (District) General Manager position has been vacant since September 30, 2020.

**WHEREAS**, because the District needs to authorize the Board Chair to sign in place of the General Manager.

**WHEREAS**, because the District needs to authorize and designate an Authorized Representative to sign all documents of and concerning the Agreement for Local Government Fire and Emergency Assistance (California Fire Assistance Agreement – CFAA), on behalf of the District.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors of the Indian Valley Community Services District that Board Chair Bob A. Orange is hereby authorized and designated as the Authorized Representative and to sign all documents of and concerning the Agreement for Local Government Fire and Emergency Assistance (California Fire Assistance Agreement – CFAA), on behalf of the District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Indian Valley Community Services District, at a special meeting of said board held on April 21, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

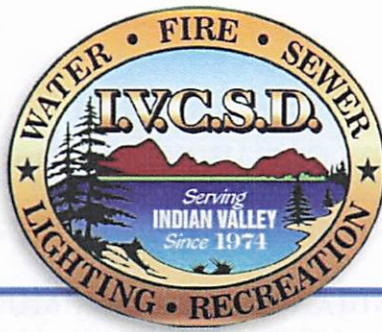
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Bob A. Orange, Chair  
Board of Directors

**ATTEST:**

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Lee Anne Schramel, Vice Chair  
Board of Directors



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**Special Meeting of the Board of Directors**  
Wednesday, April 21, 2021

# **Item #5g**

# **Resolution**

# **#2021-013**

INDIAN VALLEY COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2021-013

**A RESOLUTION OF THE INDIAN VALLEY COMMUNITY SERVICES DISTRICT PROVIDING WORKERS' COMPENSATION COVERAGE FOR CERTAIN DISTRICT VOLUNTEERS, DESIGNATING THE BOARD CHAIR AS THE AUTHORIZED REPRESENTATIVE, AND AUTHORIZING THE BOARD CHAIR TO SIGN IN PLACE OF GENERAL MANAGER FOR ALL DOCUMENTS OF AND CONCERNING WORKERS' COMPENSATION COVERAGE FOR CERTAIN DISTRICT VOLUNTEERS.**

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**WHEREAS**, because the Indian Valley Community Services District (District) General Manager position has been vacant since September 30, 2020.

**WHEREAS**, the District's Board of Directors desires to provide workers' compensation coverage for certain District volunteers pursuant to the provisions of Section 3363.5 of the Labor Code.

**WHEREAS**, the District's Board of Directors finds its best interests will be served by utilizing volunteers in the provision of certain District services.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of Directors of the Indian Valley Community Services District finds and determines:

1. That the public interest is best served by providing workers' compensation coverage to six general laborers.
2. That the volunteers described above shall be deemed to be employees for the purposes of Division 4 of the California Labor Code while the person actually performs volunteer services, provided that the rights of volunteers shall be limited to those benefits set forth in the labor code.
3. That Board Chair Bob A. Orange is hereby authorized as the Authorized Representative to sign all documents of and concerning workers' compensation coverage for certain District volunteers.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Indian Valley Community Services District, at a special meeting of said board held on April 21, 2021 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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Bob A. Orange, Chair  
Board of Directors

**ATTEST:**

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Lee Anne Schramel, Vice Chair  
Board of Directors