**MINUTES**

**IVCSD SPECIAL MEETING**

**OCTOBER 11, 2022 AT 3:30 P.M.**

**PLUMAS BANK BUILDING, 121 CRESCENT STREET**

**GREENVILLE, CA. 95947**

1. Call to Order/Roll Call.

Chairperson Gorbet called the meeting to order at: 3:30 p.m.

Chairperson Gorbet confirmed quorum: Directors Present: Gorbet, Carpenter, Cherry, and Doran. Directors Absent: Orange

1. Pledge of Allegiance.

Chairperson Gorbet led the Group in the Pledge.

1. Approve the Agenda.

Director Doran made a motion to approve the agenda as presented. Director Carpenter seconded the motion. All in favor, motion carried

1. Public Comment: Agenda Items

None at this time

1. Update Plumas Bank Signatories: Board Chair Gorbet recited the following proposed changes:

* Remove Jeff Titcomb as District Secretary. Add Cheryl Johnson as Interim Secretary/Clerk to the Board.
* Add Wanda Carpenter as a Director.
* All other signers to remain the same.
* Grant Authority to General Manager, Adam Cox and Interim Clerk, Cheryl Johnson to access banking information as needed on all Plumas Bank Accounts.

After a brief discussion, Director Doran made a motion to accept all the above listed bullet items. Director Carpenter seconded the motion. All in favor, motion carried.

1. Update Umpqua Bank Signatories:

GM Cox stated that Mike’s credit card limit is only $2000.00. He stated that the General Manager and Board Clerk need to be able to access the Loans, maintain the Credit Cards as well as access bank account information.

Director Gorbet recited the following proposed changes:

* Remove Jeff Titcomb from accessing all District accounts.
* Add as signers: Directors: Wanda Carpenter, Roger Cherry, Susan Doran, Bob Orange and Board Chair, Kristine Gorbet.
* Grant authority to GM Cox and Interim Clerk, Cheryl Johnson to access information on all accounts including banking, loans, commercial cards as well as the authority to make changes to commercial card accounts.

Director Doran made a motion to accept all of the above listed bullet items. Director Cherry seconded the motion. All in favor, motion carried.

GM Cox stated that on the next agenda he would like to discuss the US Bank Credit Card.

1. Adjournment:

With no further discussion, Director Carpenter made a motion to adjourn the meeting at 3:45pm. Director Cherry seconded the motion. All in favor, meeting adjourned.

Signed Board Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed Board Clerk: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_