

# Indian Valley Community Services District

*"Providing services for our community health, well-being, and prosperity."*

P.O. Box 899, 47 Trilogy Lane (Plumas Corp. Building)  
Quincy, CA 95971  
Phone (530) 284-7224, Fax (530) 284-0894  
indianvalleycsd.com Email: ivcsd@frontiernet.net

## Board of Directors

Lorraine Cassidy  
Bob Orange  
Mina Admire  
Lee Anne Schramel  
Vacant

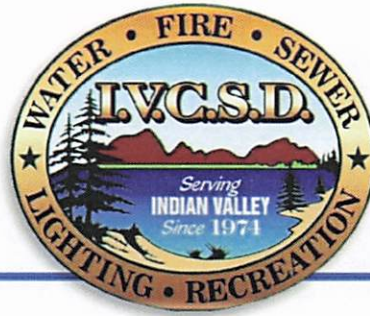
## AGENDA

### IVCSD REGULAR MEETING OF THE BOARD WEDNESDAY, SEPTEMBER 8, 2021 AT 6 :00 P.M. ZOOM TELECONFERENCE MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed online on the Indian Valley CSD YouTube Channel. Details can be found at [www.indianvalleycsd.com](http://www.indianvalleycsd.com). In accordance with Executive Order N-29-20, the public may only view the meeting on television and/or online and not in the District Office. Submission of Public Comments: For those wishing to make public comments at this meeting, please submit your comments by email to be read aloud at the meeting by the District Clerk. Email comments must be submitted to the District Clerk at [ivcsd@frontiernet.net](mailto:ivcsd@frontiernet.net). Email comments on matters not on the agenda must be submitted prior to the time the Chair calls the item for Public Comments. Email comments on agenda items must be submitted prior to the time the Chair closes public comments on the agenda item. All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Board meeting. Electronic comments on the agenda may only be submitted via email. Comments via text and social media (Facebook, Twitter, etc.) will not be accepted. Reading of Public Comments: The District Clerk shall read all email comments, provided that the reading shall not exceed three (3) minutes, or such other time as the Board may provide, consistent with the time limit for speakers at a Regular meeting. The email comments submitted shall become part of the record of the meeting.

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIENCE**
3. **APPROVE THE AGENDA:** Discussion/Action:
4. **PUBLIC COMMENTS:** Members of the audience are permitted to address the Council on matters of concern to the public within the subject matter jurisdiction of the City Council that are not listed on this agenda. Please make your comments as brief as possible; not to exceed three (3) minutes in length. The Board cannot act on items not included on this agenda; however, if action is required it will be referred to staff.
5. **INTRODUCE TEMPORARY INTERIM GENERAL MANAGER: RICHAE D MATHIS**
6. **RATIFY EMERGENCY APPOINTMENT OF BOB ORANGE AS ACTING/INTERIM FIRE CHIEF FOR INDIAN VALLEY FIRE DEPARTMENT: DISCUSSION/ACTION**
7. **DIRECTOR/BOARD MEMBER OUTREACH & OUTREACH EXTENSION: DISCUSSION/ACTION**
8. **DIRECTORS REPORTS OF ACTIVITIES: DISCUSSION/ACTION**
9. **ADJOURNMENT**

Indian Valley CSD  
 PO Box 899  
 127 Crescent Street  
 Greenville, CA 95947  
 530.284.7224 phone  
 530.284.0894 fax  
 ivcsd@frontiernet.net



Board of Directors  
 Bob Orange  
 Lee Anne Schramel  
 Mina Admire  
 Vacant  
 Lorraine Cassidy

www.indianvalleycsd.com

**M \* E \* M \* O \* R \* A \* N \* D \* U \* M**

<b>Date:</b>	September 4, 2021
<b>To:</b>	Chairman Bob Orange
<b>From:</b>	Director Lorraine Cassidy
<b>Subject:</b>	Appointment of Interim Fire Chief

<b>BUDGET IMPACT OVERVIEW:</b>						
N/A	Funded	Unfunded	Amount	Department	Line Items(s)#	Line Item Title
	√					

**RECOMMENDED ACTION:** Approve Resolution 2021-018 Authorizing and Designating Bob A. Orange, Indian Valley Fire Department Volunteer Firefighter, as Acting Fire Chief for the Indian Valley Fire Department

Mr. Chair:

After the impact of the Dixie Fire, and the destruction of Greenville on August 4, 2021, the District went into a State of Emergency. The Interim Fire Chief, Frank Hanson, agreed he would prefer to step down from the position as Interim Fire Chief during such a difficult time.

Bob Orange has many years experience working in the field as a firefighter as well as management skills. He agreed to lead the Fire Department until such time as a suitable candidate can be hired to fill the position.

Plumas County and State of California officials have asked the Board of Directors of Indian Valley Community Services District to ratify the appointment of Bob Orange as the Interim Fire Chief of the Indian Valley Fire Department from the date he assumed the duties on August 5, 2021.

A resolution of the Board of Directors would be the most effective way to document their approval of this appointment.

Sincerely,

*Lorraine Cassidy*

Lorraine Cassidy  
 IVCS D Director

Attachment:  
 Resolution

INDIAN VALLEY COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2021-018

A RESOLUTION OF THE INDIAN VALLEY COMMUNITY SERVICES DISTRICT AUTHORIZING AND DESIGNATING BOB A. ORANGE, INDIAN VALLEY FIRE DEPARTMENT VOLUNTEER FIREFIGHTER, AS ACTING FIRE CHIEF FOR THE INDIAN VALLEY FIRE DEPARTMENT.

WHEREAS, the County of Plumas declared a State of Emergency due to the impacts of the Dixie Fire and because the Indian Valley Community Services District (IVCSD) is included in that declaration, temporary Emergency Powers were granted to the IVCSD Board of Directors and specifically to the Board Chair.

WHEREAS, Frank Hanson, Indian Valley Fire Department Assistant Fire Chief has served as Acting Fire Chief with distinction since March, 2021, exceeding his agreement to temporarily fill the position of Acting Fire Chief.

WHEREAS, Bob Orange, Indian Valley Fire Department Volunteer Firefighter, has decades of wildland firefighting, law enforcement, and supervisory experience.

WHEREAS, the IVCSD General Manager position is vacant, the District has authorized and designated Bob A. Orange to sign documents of and concerning district business, following review by the Board, in place of the General Manager.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Indian Valley Community Services District that Bob A. Orange, Indian Valley Fire Department Volunteer, is hereby authorized and designated as Acting Fire Chief for the Indian Valley Fire Department, effective August 5, 2021.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Indian Valley Community Services District, at a regular meeting of said board held on September 8, 2021 by the following vote:

AYES: Lee Anne Schramel, Vice Chair

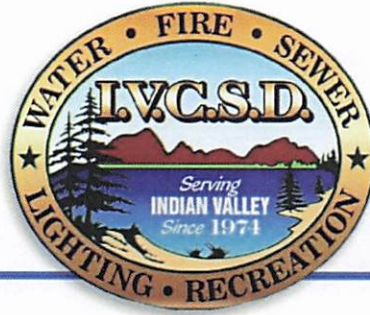
NOES: Mina Admire, Director

ABSENT: Lorraine Cassidy, Director

ATTEST: Bob A. Orange, Chairman Board of Director

Jeff Titcomb, Board Clerk

Indian Valley CSD  
 PO Box 899  
 127 Crescent Street  
 Greenville, CA 95947  
 530.284.7224 phone  
 530.284.0894 fax  
 ivcsd@frontiernet.net



**Board of Directors**  
 Bob Orange  
 Lee Anne Schramel  
 Mina Admire  
 Vacant  
 Lorraine Cassidy

www.indianvalleycsd.com

**M \* E \* M \* O \* R \* A \* N \* D \* U \* M**

<b>Date:</b>	September 4, 2021
<b>To:</b>	Chairman Bob Orange
<b>From:</b>	Director Lorraine Cassidy
<b>Subject:</b>	Extension of Board Member Outreach

<b>BUDGET IMPACT OVERVIEW:</b>						
N/A	Funded	Unfunded	Amount	Department	Line Items(s)#	Line Item Title
N/A						

**RECOMMENDED ACTION:** Extend the Outreach to appoint a Board Director for the Board vacancy acknowledged on July 14, 2021 to the regular meeting of October 13, 2021.

Mr. Chair:

The Board of Directors had originally announced a vacancy and requested applications for interested qualified candidates to contact the District by August 11, 2021. No candidates contacted the District by the deadline. Due to the State of Emergency caused by the Dixie Fire, the Board did not hold the regular meeting of August 11, 2021.

Under normal circumstances the Plumas County Board of Supervisors would appoint a Director to fill the vacancy after 60 days. With the continued state of emergency, the County may not be in a position to appoint a director and it would be in the best interest of the District for the Board of Directors to appoint an appropriate candidate. I recommend the Board extend the outreach to fill the vacancy to the next regularly scheduled meeting on October 13, 2021.

Sincerely,

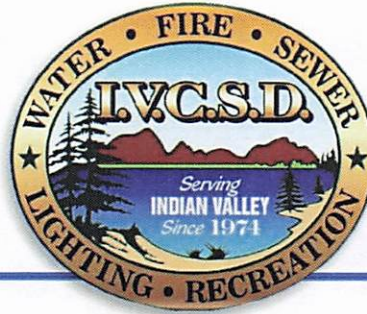
*Lorraine Cassidy*

Lorraine Cassidy  
 IVCS D Director

Attachments:  
 Announcement of Immediate Board Vacancy

## Item 7

Indian Valley CSD  
PO Box 899  
127 Crescent Street  
Greenville, CA 95947  
530.284.7224 phone  
530.284.0894 fax



Board of Directors  
Bob Orange  
Lee Anne Schramel  
Mina Admire  
Lorraine Cassidy  
Vacant

ivcsd@frontiernet.net

www.indianvalleycsd.com

### IMMEDIATE OPENING Board Director

The Indian Valley Services District is seeking a qualified candidate to complete the term (*December 2021*) of a recently vacated Board Director position. Interested candidates must be 18 years old, live in the District and be registered to vote in the District. The position is not compensated. Should the Candidate wish to continue service to the district beyond December 2021 as a Board Director, that person must declare candidacy with the County Elections Officer by August 6, 2021 to participate as a candidate in the November 2, 2021 election

The IVCS D provides essential services for three communities Crescent Mills, Greenville, and Taylorsville. Operations are overseen by a General Manager\* who reports to the elected, five-member Board of Directors.

**Operations & services include:** Two community water systems (*wells & spring*) plus a reservoir/dam/water rights (*secondary supply*); Two community sewer systems; Volunteer fire department with four small stations; Three parks; Street lighting for two communities; Maintenance and administrative departments including an 8-person staff

Desired candidates should possess a strong sense of community service and fiduciary responsibility for managing public funds, model a well-developed work ethic, and demonstrate reasonable oral and written communication skills. Board members are expected to have sufficient financial insight to read and understand IVCS D's budget and financial statements and to otherwise help the board fulfill its fiduciary responsibilities including approving an annual budget, understanding long-term revenue outlay, fixed asset inventory, and capital improvement program (*with a grant component*). Some knowledge of Districts systems (*Water/Wastewater/Fire Department/Parks*) is desired but not required.

Board members are expected to attend 2-4 meetings per month. They are expected to read board materials in advance of board meetings and to come prepared to ask questions and participate in discussions. Members are expected to serve on two or more committees of the board and to actively participate in special projects. Board members are expected to responsibly represent IVCS D and advocate for IVCS D's mission, programs, and services within the District's communities

The Board will select a qualified candidate at the Regular Meeting of **October 13, 2021**. The successful candidate will be sworn in at the same meeting.

**Information contacts:** Bob Orange, Board Chair (530) 284-6042, Lee Anne Schramel, Vice Chair (530) 386-6440, Mina Admire, Board Director (530) 375-0290 or Lorraine Cassidy, Board Director (916) 770-6016.

***Please submit a signed cover letter including qualifications, experience and references no later than 9:00 am on October 10, 2021.***

**Mail:** IVCS D, Att. Board Director Vacancy, P.O. Box 899, Greenville, CA 95947

**Online:** [ivcsd@frontiernet.net](mailto:ivcsd@frontiernet.net)

**Hand Delivery:**

Please see [www.indianvalleycsd.com](http://www.indianvalleycsd.com) for more comprehensive information about the District and operations.