**MINUTES**

**IVCSD REGULAR MEETING**

**OCTOBER 19, 2022 AT 6:30PM**

**PLUMAS BANK BUILDING, 121 CRESCENT STREET**

**GREENVILLE, CA. 95947**

1. Call to Order: Board Chair Gorbet called the meeting to order at: 6:32pm.
2. Attendance: Clerk Johnson stated for record that Director Carpenter, Director Cherry, and Director Gorbet were present. Director Doran was absent. Director Orange arrived tardy at 6:34pm.
3. Pledge of Allegiance: Led by Director Gorbet.
4. Agenda Approval:

Director Carpenter made a motion to accept the agenda as presented. Director Cherry seconded the motion. All in favor, agenda approved.

1. Public Comment: non-agenda items: none
2. Public Comment: agenda items: none

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1. Minutes Approval: 8-22-2022 Regular Minutes and 10-11-2022 Special Minutes:

 It was mentioned that the date for the August meeting should be 08-22-2022 on the document, rather than 8-10-2022. GM Cox stated that the minutes will be recorded an uploaded to a sound cloud in the near future. The sound cloud membership was under the previous office manager, so this will have to be updated. Director Cherry made a motion to accept both sets of minutes. Director Carpenter seconded the motion. All in favor, minutes approved.

1. Financials: September 2022:

GM Cox stated that they were not completed as of yet due to bank account access issues caused by the changeover in staff.

1. General Manager Report: GM Cox stated he met with Engineer Dean regarding the Small Community Drought Relief Grant. Dean got the application submitted on time for the Greenville water replacement project, which will be addressed during agenda item #16. We will know in November if we are approved. The new cost estimate is 3.4 million. This would be Plan A. Plan B would be the SRF Grant which construction wouldn’t start until 2024 at the earliest. The Construction grant is 90% completed by Dean.

CRWA are funds that the state will place for 50 hours of work. This could be used for smoke testing the Greenville sewers and map the sewer system.

Mike Sundby has been getting a project priority list together with Dean.

Dixie Collaborative to help with the grant for the park bathrooms and ball fields, approx. 700K.

Sundby stated that a back flow at the park well might bring in own water. It needs vandalism proof doors to secure it.

GM Cox stated that the interviews are going well for hiring office staff and field staff. Hard to find licensed workers. The proposed salary schedule will be discussed in agenda item #17. 2 Directors would like to see the office have regular office hours again soon.

1. Fire Chief Report: Chief Orange stated trainings are on Tuesdays at 6:30pm. He introduced 2 of his fire personnel in the gallery. He has received 80K in gear. NST will have revised drawings for the fire house first week on November. He liked the work shop that Cal Fire in Westwood has, and would like something similar here. May have 4 new volunteers in Genesee. The fire staff stopped an apartment fire from going to adjoining apartments. A 7-year-old girl woke to the fire burning, and alerted everyone to get out, resulting in everyone getting out unharmed. Unique Code needed for grants rather than DUNS#. Formation docs needed. 152K Fire invoice is with OES, this was followed up on today and verified that it is in process.
2. Utility Operation Manager Report: Mike Sundby stated that he has been having daily conversations with Dean. They want to do things right the first time, and not just make stop-gaps. Lift stations at the ponds are going away. Highway 89 and Taylorsville’s are staying. 2 new motors for Greenville are almost complete and an AT&T alarm system for Greenville as well. HWY89 pump on last legs. SCADA for HWY89 to control pumps is on the priority list. Taylorsville will have the same upgrades. Dean seeking bids to rectify the I&I issue that caused some control boxes to fry. The water tanks are still filled manually. With SCADA we will be able to fill the tanks remotely. Adam stated that insurance is evaluating the claim for the Taylorsville engines which includes rental equipment. Sundby stated that he has put in for a Grant for generators. Greenville water treatment on back burner. The chorine needs to be stored behind double walls. Plumas County will be coming to do an inspection. The water tanks need fencing around them.
3. Investments: CLASS, Resolution # 2022-01: GM Cox stated that this would be a great option for excess funds and the appropriation funds to earn some interest until the funds are needed. Being that it is ran by the League of California Cities, a JPA, this helps keep the district in compliance with investment guidelines. CLASS has no fees and one day liquidity. Director Orange made a motion to accept Resolution #2022-01 to invest excess funds into CLASS. Director Carpenter seconded the motion. All in favor, motion carried.
4. US Bank Credit Card: GM Cox asked for the board to authorize him to close, or modify the card account as well as access statements. After a brief discussion, Director Carpenter made a motion to have GM Cox dissolve the account and access statements. Director Cherry seconded the motion. All in favor, motion carried.
5. Rescind Water and Waste Water rate modification: GM Cox stated that we waive penalties and fees and charge a 50% reduced rate for water and asked the board to start thinking about reinitiating charging full price again.

Director Cherry would like to know how many are charged at the reduced rate. Director Gorbet stated that in November the Dixie lawsuit reimbursements will be settled. We will have a better idea on how many will plan to rebuild in the district.

No action.

1. Board Action Plan: GM Cox stated that FEMA has done an estimated for the Treatment Plant for ponds and lift stations. Fire Station drawing will be ready in a few weeks. Engineering updates to be discussed. Haven’t heard from the Cemetery. We need to set a date for a strategic planning for half a day in early December. Director Green stated that planning how to spend the 7 million is necessary. No action.

1. Water Efficiency Improvement Project: Resolution #2022.02: GM Cox stated that he has submitted the application and will get the Resolution in as soon as approved. With little discussion, Director Orange made a motion at accept Resolution #2022-02. Director Cherry seconded the motion. All in favor, motion carried.
2. 2022 Pay Scale: GM Cox stated that the presented pay scale is the same at CPUD’s with 10% added to compensate for the minimal retirement and benefits packages. After a brief discussion, Director Gorbet made a motion to table the pay scale and add job descriptions to a Special meeting on October 27th at 6:00pm. Director Cherry seconded the motion. All in favor, so tabled.
3. Adjournment: Director Carpenter made a motion to adjourn at 8:30pm. Director Cherry seconded the motion. All in favor, meeting adjourned.

Signed Board Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed Board Clerk: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_