GREENVILLE PARK RENOVATION PROJECT

LANDSCAPING & IRRIGATION

IVCSD IN PARTNERSHIP WITH IVRPD



Indian Valley Community Services District, in partnership with Indian Valley Recreation and Park District, is soliciting bids for irrigation and landscaping improvements at Greenville Park in Greenville, California. This project includes grading and resurfacing of both softball fields, installation of new infield mix, field layout verification, and stump removal. Work also includes the installation of a brand-new irrigation system to serve both fields and surrounding landscaped areas, as well as the installation of in-ground base hardware and water fountains. These improvements aim to enhance the playability, aesthetics, and long-term maintenance efficiency of the park’s athletic and recreation facilities.

Licensed contractors are invited to submit proposals for this important investment in the long-term resilience and readiness of the Indian Valley region.

ADVERTISEMENT TO BID

NOTICE TO CONTRACTORS

SEALED PROPOSALS
GREENVILLE PARK RENOVATION PROJECT – LANDSCAPING & IRRIGATION
Greenville Park, Greenville, CA – Plumas County

Sealed bids will be received by the Indian Valley Community Services District (IVCSD) on behalf of the Indian Valley Community Services District (IVCSD) at 127 Crescent St #1, Greenville CA 95947, until 12:00 p.m. on August 18 2025, at which time they will be publicly opened and read aloud.

*Mandatory Pre-Bid Meeting:*

A mandatory pre-bid walk-through will be held on-site at Greenville Park (320 Greenville Park Street, Greenville, CA on August 11, 2025 @ 10:00am. Attendance is required for all prospective bidders.

*Contractor Requirements:*

All contractors must possess a valid and appropriate California contractor’s license (e.g., Class C-27 Landscaping Contractor, or Class A General Engineering Contractor, if applicable) at the time the contract is awarded. The selected contractor must also provide proof of insurance, including general liability and workers' compensation, with Indian Valley Community Services District (IVCSD) named as additional insured.

This project is subject to California prevailing wage requirements under Labor Code Sections 1770–1784 and contractor registration requirements with the Department of Industrial Relations (DIR).

*Bid Security:*

Each bid shall be accompanied by a Bidder’s Bond, in the amount of 10% of the total bid (including any bid alternates), secured by an admitted surety insurer authorized to do business in California.

Bidders must use the form attached as Exhibit A. Submittal of a surety company form in place of this District-required form is not acceptable.

In lieu of a bond, a certified or cashier’s check in the same amount is acceptable. Personal or company checks will not be accepted. Failure to submit the required bid security shall render the bid non-responsive.

*General Work Description:*

The project includes the following scope of work:

1. Site Preparation
Remove and properly dispose of existing grass, vegetation, debris, and any other unsuitable materials from both softball fields and surrounding work areas.
2. Infield Soil Conditioning
Supply and apply approximately 1 inch of approved infield mix (recommended 50% clay / 50% sand blend) to both fields. Material volume to be calculated and confirmed by the Contractor. Grade and compact to standard infield specifications.
3. Field Layout Verification
Re-square both fields and verify the locations of all bases, pitcher’s mounds, and foul poles using the existing home plate as the fixed reference point.
4. In-Ground Hardware Installation
Install in-ground base anchors at all base positions. Mark the intended foul pole locations for both fields.
5. Outfield Grading
Grade the outfield areas to match the elevation of the infield, incorporating appropriate crown and slope to ensure effective runoff and drainage.
6. Stump Removal
Remove all visible stumps located in the area between the two fields. Backfill and compact all resulting holes with suitable material to restore grade.
7. Grading
Grade the area between the two fields to match the elevation of the surrounding infield and outfield areas.
8. Irrigation System Installation
Install a new, comprehensive irrigation system covering both softball fields, the area between them, and all landscaped areas including trees, shrubs, and water fountain zones. This will be a 100% new system—no existing diagrams are available. As-built irrigation diagrams and control system plans shall be provided by the Contractor upon project completion.
9. Water Fountain Installation
Install new water fountains in four (4) designated locations. Units to be provided by Indian Valley Recreation and Park District (IVRPD). Contractor is responsible for connection to water supply and for ensuring full operational functionality.

*Bid Documents Availability:*

Project Scope and Bid Package will be made available upon request and will include a summary of expected work elements, performance standards, and site information. Bidders are responsible for visiting the site and verifying all field conditions. No formal design plans will be provided.

Indian Valley Community Services District
Phone: (530) 284-7224
Email: office@indianvalleycsd.com
Mail: P O Box 160, Greenville, CA 95947

In Person: 127 Crescent St #1, Greenville, CA 95947

*Reservation of Rights:*

The Indian Valley Community Services District and Indian Valley Recreation and Park District reserve the right to reject any or all bids, to waive any informality or irregularity in any bid received, and to award the contract in part or in whole in the best interest of the public.

BID

TO: Greenville Park Renovation Project – Landscaping & Irrigation

Project Location: 320 Greenville Park Rd, Greenville, CA
Owner: Indian Valley Community Services District
Bid Due Date: August 18, 2025

The undersigned declares that he/she has carefully examined the location of the proposed work; that he has examined the Contract Documents entitled:

Greenville Park Renovation Project

Landscaping & Irrigation

320 Greenville Park Rd., Greenville, CA

and that he has read all the accompanying Scope of Work and that he hereby proposes to begin work and complete the project as follows:

Work must be completed in 95 calendar days from the date the Contractor receives Notice to Proceed and approved contract.

and that he hereby proposes to furnish all labor, materials tools, and equipment, and to perform all the work required, complete in place, in accordance with the Contract Documents, and that he will take in full payment therefore the following prices, to wit:

The undersigned hereby acknowledges the receipt of addenda nos.

|  |  |
| --- | --- |
| Name: | Signature: |
| Date: | Title: |
| Contractor’s License No. | DIR Registration No. |

*Contractor shall provide unit prices for each item listed below. Totals shall reflect all labor, materials, equipment, and incidentals necessary for a complete and functional installation.*

| **Item No.** | **Description** | **Estimate ($)** |
| --- | --- | --- |
| 1 | Demolition and removal of existing grass, vegetation, and debris |  |
| 2 | Supply, grade, and compact approximately 1" of infield mix to both fields |  |
| 3 | Re-square fields and verify/set base, mound, and foul plate locations |  |
| 4 | Install in-ground base anchors and mark foul pole locations |  |
| 5 | Grade outfields to match infield elevation and establish proper crown and drainage |  |
| 6 | Remove stumps between fields and fill/compact holes |  |
| 7 | Grade area between fields to match surrounding field elevations |  |
| 8 | Install brand-new irrigation system for both fields and landscaped areas (design-build) |  |
| 9 | Install water fountains (units provided by IVRPD) including connection to water supply |  |
|  | **TOTAL**  | **$** |

Indian Valley Community Services District reserves the right to select which items of the project stated above will be selected and awarded in the contract, while the remaining items will be deleted from the Scope of Work

GREENVILLE PARK RENOVATION PROJECT BASKETBALL COURT IMPROVEMENTS

DIVISION 1 GENERAL REQUIREMENTS

SECTION 1A SPECIAL CONDITIONS

The Greenville Park Renovation Conditions and the Special Conditions apply to all work and to each Section of these specifications as if repeated in each Section and for each trade or subcontractor.

While no formal engineering drawings are included, the scope of work is based on verified site measurements and detailed task descriptions provided in this bid packet. The specifications and accompanying descriptions shall be considered cooperative, and any work or materials referenced in either shall be provided as if included in both.

In cases of conflict or ambiguity, written specifications and quantified measurements shall take precedence over general descriptions.

SECTION 1B INTERPRETATION OF PLANS

Neither the Contractor nor any subcontractor or supplier shall make assumptions as to the intent or meaning of these specifications. All questions or need for clarification shall be directed to the IVRPD prior to bidding. After contract award, no additional compensation will be allowed for work that could have been clarified in advance.

SECTION 1C EXAMINATION OF THE SITE

Bidders shall visit the site and verify all existing conditions prior to submitting a bid. No allowances or change orders will be approved for conditions that could have been observed during a reasonable site inspection.

SECTION 1D CLEANING

The Contractor shall maintain a clean and orderly worksite, remove daily debris, and ensure the project area is left broom clean at the end of each day. Final cleaning of paved areas and site features is required upon project completion.

SECTION 1E QUALITY CONTROL

All required inspections and laboratory tests will be coordinated with IVRPD. Testing costs will be paid by IVRPD unless re-testing is required due to non-conformance.

SECTION 1F MATERIAL ALTERNATIVES OR SUBSTITUTIONS

All substitutions must be pre-approved by the IVRPD. Products listed with "or equal" must match or exceed the quality and function of specified items.

SECTION 1G INSPECTION

Contractor shall allow full access to the site for IVRPD and public officials. Full-time supervision is required while work is in progress.

SECTION 1H CONSTRUCTION SCHEDULE AND COST BREAKDOWN

Contractor shall provide a construction schedule, anticipated payment draw schedule, work plan, safety plan, and proposed material stockpile area.

SECTION 1I SURVEYING

IVRPD will assist in staking and verifying location of court edges and utility features as required.

DIVISION 2 SITE WORK

SECTION 2A EXCAVATION, GRADING AND PAVING

SITE CLEARING

* Remove existing vegetation, debris, and loose surface material.
* Stockpile or dispose of debris per IVRPD direction.

GRADING

* Grade and compact infield and outfield areas to specified elevations.
* Establish appropriate crown and slope for proper field drainage.
* Grade and compact interfield areas to match surrounding conditions.

STUMP REMOVAL

* Completely remove all visible stumps between fields.
* Backfill and compact holes to meet surrounding grade and compaction standards.

DIVISION 3 IRRIGATION AND SITE UTILITIES

IRRIGATION INSTALLATION

* Furnish and install a complete, new irrigation system for both fields and all landscaped areas.
* System must include controllers, valves, lines, and emitters necessary to ensure full coverage.
* Contractor is responsible for designing the system layout and providing as-built diagrams.

WATER FOUNTAINS

* Install water fountains furnished by IVRPD/IVCSD.
* Contractor shall connect to water source and ensure all fountains are fully operational.

ADDITIONAL NOTES

* This project does not include electrical, lighting, or fencing.
* Contractor shall verify all dimensions in the field before ordering or placing materials.
* Project is subject to prevailing wage requirements per California Labor Code.
* All contractors and subcontractors must be registered with the Department of Industrial Relations (DIR).

**BIDDER’S BOND**

(10% of Agreement Price)

**Bidders must use this form, NOT a surety company form**

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as Principal (“Principal”), and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Surety (“Surety”), a corporation organized and existing under and by virtue of the laws of the State of and authorized to do business as a surety in the State of California, are held and bound unto the Indian Valley Community Services District (“District”), as Obligee, in the sum of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ ) lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all work specifically described in the accompanying bid.

NOW, THEREFORE, if the Principal is awarded the Project and, within the time and manner required under the Bid Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract (“Agreement”), in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing construction performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the contract between the Principal and the Obligee becoming effective, or if the Principal shall fully reimburse and save harmless the Obligee from any damage sustained by the Obligee through failure of the Principal to enter into the Agreement and to file the required performance and labor and material bonds, and to meet all other conditions to the Agreement between the Principal and the Obligee becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to submit and execute the Agreement award documents as required in the Invitation for Bid Document within the timeline specified therein.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful DBE(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no DBE may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the day of , 20 .accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Contract:

# CONTRACTOR:

(Affix Corporate Seal)

|  |
| --- |
| **Principal** |
| **By** |
| **Print Name and Title of Signatory** |

# SURETY:

(Affix Corporate Seal)

|  |
| --- |
| **Surety** |
| **By** |
| **Name of California Agent of Surety** |
| **Address of California Agent of Surety** |
| **Telephone Number of California Agent of Surety** |

Attach Notary acknowledgments for all signatures. Attach Power of Attorney Attach Power of Attorney if executed by Attorney-in-Fact. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.